



BOLLYGRAD STUDIOZ

Affiliated to Bhashahome Services India LLP

Phone 011 4140 7008

e-mail bollygrad.fti@gmail.com

Web www.bollygrad.com
www.bollygradstudioz.com

INTERNSHIP PROPOSAL

Greetings of the day,

Bollygrad Studioz is a Delhi based film production house. It's Parent company is Bhashahome Services India LLP. It handles bollywood as well as independent projects.

Bollygrad is known for its special classes under acting, film making and mass-communication under the name of Bollygrad Film and Television Institute.

Film making, Tv-Serial/Independent production, Music album, Short films, Advertisement, Animated videos, Script writing, Video editing are the such services which we Provide under the banner of Bollygrad Studioz. This establishment serves customers both local and outside Delhi. It believes that customer's satisfaction is as important as their product and services.

You can visit our websites for more Clarification, if needed:

www.bollygrad.com

www.bollygradstudioz.com

FOR ANCHORING -

DURATION- 6 MONTHS

STIPEND- 7000- 10000

Employment type: Full time internship/WORK FROM HOME

JOINING – IMMEDIATELY

FIXED WORKING HOURS- 10 A.M. - 6 P.M.

PERKS- CERTIFICATE, LETTER OF RECOMMENDATION

NGO:
Bollygrad Foundation

41-A, Fourth Floor, Kalu Sarai,
Hauz Khas, New Delhi-16

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RESPONSIBILITIES -

Selected intern's day to day responsibilities include:

1. Interpreting and presenting Bollywood news and stories to the audience in an informative , interesting and unbiased way.
2. Following Bollywood's current events, gatherings, verifying , analyzing data from sources and investigate stories if necessary and come up with new ideas.
3. Making videos and presenting the data in an interesting manner.
4. Working on scripts provided at the work , submit task on time.
5. Punctuality must be there.
6. Stay on time and appear highly presentable
7. Engaging and interacting with the audience
8. Revising script and preparing to deliver them before the camera.
9. Updating the daily work by preparing google sheet.

Skills Required-

Creative writing, Report writing, English Proficiency(Spoken), English Proficiency(written), Hindi Proficiency(Written), Hindi Proficiency(spoken) and Anchoring



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Terms and Conditions:-

1. Interns completing **6 Months** of internship will receive **L.O.R** along with **Certificate**.
2. **Job offer** letter awaits for interns whosoever performance is expressive.
3. Leaving internship in between won't provide any **Certificate** and **L.O.R**
4. Freshers and experienced ones, both can apply.

In case of any doubt or query feel free to mail us at bollygradinternship@gmail.com or contact us at 7906850484

Regards

Shivangi Varshney

(HR Dept)

Bollygrad Studioz